

# THE ORTHODOX POST

December 2009

Volume V, Issue 12



St. Nicholas Albanian Orthodox Church, 181-14 Midland Parkway, Jamaica Estates, New York, NY 11432

Web site: [www.stnicholasalbanian.org](http://www.stnicholasalbanian.org) E-mail: [snickny@aol.com](mailto:snickny@aol.com) Tel: (718) 380-5684

## Pastor's Message

By Father Andrew Jarmus

### Receiving a Heavenly Visitor

"Company's coming!" These two words are enough to turn any home into a hub of fervent activity. When we have guests coming over, we want to do everything we can to be prepared to receive them. On the one hand, this is for ourselves. We want to present as good a face as possible:

we love our homes, take pride in them, and want them looking our best when company arrives.

On the other hand, all of this preparation is also for our guests. By preparing a special meal, taking time to tidy up, and generally going that extra distance for their visit, we are in fact saying to our guests: "You are important to us. You are welcomed here, and we want to give you our absolute best."

The festal season which begins with the feast of Christ's Nativity and concludes with a celebration of His baptism in the River Jordan, on the feast of Theophany, bears one important, joyous and straight-forward theme: "God is with

### INSIDE THIS ISSUE

Pastor's Message & President's Message	1
Daughters of St. Nicholas & Kendi Shqip	2
Pledge Program; Daily Scripture Readings	3
Parish & Community News	4 - 5
Flu and H1N1 Alert	6
The Month's Major Feast Days	7
Major Events & Ushers' Sunday Schedule	8

us!". In the Gospel of St. John, we read "In beginning was the Word, and the Word was with God, and the Word was God... And the Word became flesh and dwelt among us, and we beheld His glory, glory as of the only-begotten Son from the Father."(John 1:1,14) Herein lies the true meaning of the Christmas season; here is the reason for the great rejoicing. Jesus Christ -- the "Only-Begotten Son and Word of God"(Hymn of Justian, Divine Liturgy) -- became flesh and came to stay with us.

**Pastor's Message is continued on Page 5**

## President's Message

By Bill Peters

The Holiday Season is here!!! December is filled with Celebrations. First, we will celebrate St. Nicholas Day on Sunday, December 6<sup>th</sup> with special prayers during the Liturgy and a fancy coffee hour in the Fellowship Hall. Second, on December 20<sup>th</sup>, we will enjoy our Sunday School Children's presentation of the Christmas Pageant. It is always wonderful to watch our children present the story of Christ's birth. After in the Hall, we will enjoy our "famous" Pancake Breakfast and a Visit from Santa.

From a Church growth viewpoint, we are making good progress with our Building Expansion Project. The foundation walls and ceiling are completed. And, we are now building the walls of the new rooms, insulating, wiring heating as well as working on the elevator. Current photos are shown on page 4 with many more on the Church website. This Project is very important to the life of the St. Nicholas Parish and our Community. Please provide your ongoing financial support!!!

From a Church business viewpoint, we have recently mailed letters to Parish Members asking them to make their Pledge of how much they will plan on donating to the Church throughout next year, 2010. This Member Commitment is important because it is this money from the Pledge donations that enables us to pay all the expenses to operate the Church. Your Pledges allow us to keep the Church open and to provide religious and social services to our Community. Read your letter carefully, consider how important the Church is to you and your family, and then make the best possible Pledge that you can. It is up to each of us to support our Church. More information is provided in Jim Liolin's article on page 3.

Our Icon Presentation and Auction will be held on Sunday, January 10<sup>th</sup>. During December, please bring in the Church Icons you have from last year.

Wishing you and your family all enjoy a -

**Blessed Christmas & Happy New Year!!!**

## Daughters' Corner

by Linda Foundos

Even though our annual Flea Market/Bake Sale has been rescheduled to next spring, it would be greatly appreciated if you could save the items that you intended to bring until then. In the meantime, the Daughters will be focusing on the St. Nicholas Day Celebration coming up on Sunday, December 6th and the Christmas Pancake Breakfast on Sunday, December 20<sup>th</sup> following the always spectacular Sunday School Christmas Pageant. In light of our ongoing construction project, modifications may have to be made; so please bear with us.

From a book entitled 52 Simple Ways to Make Christmas Special, here is a Top Ten List:

- 1) Set aside a daily prayer time
- 2) Ask forgiveness of those you have wronged
- 3) Limit the wish list
- 4) Reflect on His coming
- 5) Enjoy small moments
- 6) Say "I love you" to someone who hasn't heard it in a while
- 7) Turn your thoughts to praise
- 8) Read a Christmas book as a family
- 9) Share an old tradition with others, and create a new tradition for your own family creating great memories.
- 10) Frame your New Year's resolutions in terms of giving

### CHRISTMAS PAGEANT PANCAKE BREAKFAST SANTA'S VISIT

Sunday, December 20<sup>th</sup>



## KENDI SHQIP

(The Albanian Corner)



By A. Llupa

Dhjetor, 2009

Këtë muaj po vazhdojmë pjesën mbi "Lutjen" dhe lutjen e Zotit

...Të lutesh nuk do të thotë thjesht të përsëritësh fjalët e lutjes. Të thuash lutjen nuk është e njejta gjë si të lutesh. Lutja duhet bërë fshehtëzi, shkurtazi, rregullisht, pa shumë fjalë, me plot besim në Perëndinë dhe me dëshirën për të bërë çfarë Ajo na tregon për të bërë.

Kisha Orthodokse ndjek praktikën e Dhiatës së Vjetër të lutjeve sipas orëve të ditës. Të krishterët nxiten të luten rregullisht në mëngjes, në mbrëmje dhe në kohën e ngrënjes. Gjithashtu, ka një lutje të shkurtër që mund të thuhet e të përsëritet gjatë tërë ditës dhe në çdo rrethanë. Për këtë qëllim, shumë njerëz përdorin Lutjen e Jesuit: "Zoti Jezu Krisht, Biri i Perëndisë, mëshirë mua mëkatarin!" Natyrisht, forma e lutjes është sekondare dhe mund të ndryshojë nga personi në person. Por ajo që është esenciale, për të na çuar tek Perëndia dhe për të na fuqizuar që të bëjmë dëshirën e tij, është fuqia e lutjes.

Lutjet e një personi në shtëpi ndryshojnë nga ato të Kishës, meqënëse lutja personale nuk është e njëjte me lutjen e përbashkët të Kishës. Dy tipat e lutjes janë të ndryshme dhe nuk duhen ngatërruar me njera tjetrën. Kur ne shkojmë në kishë për t'u lutur, nuk e bëjmë për të thënë lutjet tona private. Lutjet tona private duhen bërë në shtëpi, fshehurazi dhe jo në kishë. Kjo nuk do të thotë që nuk duhet t'i sjellim në lutjen e kishës problemet, dëshirat, shqetësimet, pyetjet dhe gëzimet personale. Sigurisht, ne mund dhe i sjellim ato. Por ne i sjellim shqetësimet tona dhe veten tonë në Kishë për t'i bashkuar ato me lutjet e Kishës, me lutjen e përgjeshme të Krishtit, të Nënës së Perëndisë, të shenjtoreve dhe të vëllezërve dhe motrave tona.

Kendi Shqip is continued on Page 5

## PLEDGING IS STEWARDSHIP

The word “**steward**” is derived from the Olde English which simply means “**manager**”. Stewardship describes how we use our time, talents and possessions to further the cause of assisting the Church in her efforts to effectively spread the Gospel. Most of us would rather not speak of money and the Church in the same conversation. We are aware of the Old Testament directive to give a portion of our earnings back to God. Sadly we find ourselves looking for loopholes in that command as we seek to justify our falling short of giving a percentage of what we possess, forgetting that “**every good and perfect gift comes from above.**”

We are blessed by God with material possessions, health, abilities, and life. Also, with intangible blessings – forgiveness, strength, courage, and ultimately eternal life. Therefore it is certainly a given that we should give back to God in return.

Recently you received a letter request from the church asking for your support to pledge a portion of your income to our St. Nicholas parish. It is very important that you take this request to **heart** and seriously consider what you can give to help keep our parish functioning. Each of us have promised to follow Christ as Christians but that path is a difficult one to do on our own. We need the support of each other to keep us on the right path. The Church keeps us and enables us to worship together, and pray together.

When considering your pledge please think about how much it means to you to have Liturgy, Communion, Confession, Baptisms, Weddings, Holy Unction, Ordination, Burial. These are the realities of Christian life. What does it mean to have a place just to gather ?

**You can help grow our church** – if you know of people who should be members please contact Fr. Andrew with their names and number.

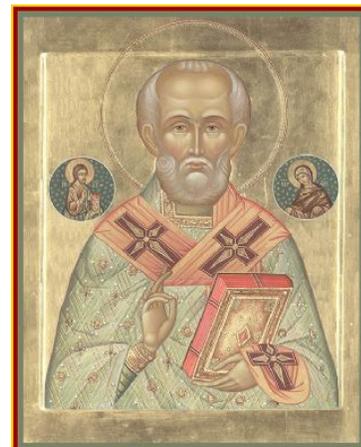
Thank you for your support in the past and please if possible increase your pledge for 2010 by \$50 to \$100. We can accomplish much more with everyone’s help.

Jim Liolin  
Pledge Committee

## DAILY SCRIPTURE READINGS FOR DECEMBER

12/1	1 Timothy 1:8–14; Luke 19:45–48
12/2	1 Timothy 1:18–20; 2:8–15; Luke 20:1–8
12/3	1 Timothy 3:1–13; Luke 20:9–18
12/4	Hebrews 13:7–16; Luke 12:32–40
12/5	Galatians 5:22–6:2; Matthew 11:27–30
12/6	Hebrews 13:17–21; Luke 6:17–23
12/7	1 Timothy 5:1–10; Luke 20:27–44
12/8	1 Timothy 5:11–21; Luke 21:12–19
12/9	Galatians 4:22–31; Luke 8:16–21
12/10	1 Timothy 6:17–21; Luke 21:28–33
12/11	2 Timothy 1:1–2; 8–18; Luke 21:37–22:8
12/12	Galatians 5:22–6:2; Luke 13:18–29
12/13	Galatians 5:22–6:2; Luke 6:17–23
12/14	2 Timothy 2:20–26; Mark 8:11–21
12/15	2 Timothy 3:16–4:4; Mark 8:22–26
12/16	2 Timothy 4:9–22; Mark 8:30–34
12/17	Titus 1:5–2:1; Mark 9:10–16
12/18	Titus 1:15–2:10; Mark 9:33–41
12/19	Ephesians 1:16–23; Luke 14:1–11
12/20	Hebrews 11:9–10; 17–23; 32–40; Matthew 1:1–25
12/21	Hebrews 3:5–11; 17–19 Mark 9:42–10:1
12/22	Hebrews 4:1–13; Mark 10:2–12
12/23	Hebrews 5:11–6:8; Mark 10:11–16
12/24	Hebrews 1:1–12; Luke 2:1–20
12/25	Galatians 4:4–7; Matthew 2:1–12
12/26	1 Timothy 6:11–16; Matthew 12:15–21
12/27	Acts 6:8–15; 7:1–5; 47–60; Matthew 21:33–42 (Saint)
12/28	Hebrews 8:7–13; Mark 10:46–52
12/29	Hebrews 9:8–10; 15–23 Mark 11:11–23
12/30	Hebrews 10:1–18; Mark 11:23–26
12/31	Hebrews 10:35–11:7; Mark 11:27–33

**St. Nicholas Day Celebration**  
**Sunday, December 6<sup>th</sup> after Liturgy**  
**Come One, Come All**



## Building Expansion Continues – Interior Work Begins.....



Progress Continues!!! The Foundation, the Concrete Roof and Walls have been completed. Interior work has begun with the Elevator Shaft construction and the building of the new Rooms in the Fellowship Hall. See more Photos on the Church's website, [www.stnicholasalbanian.org](http://www.stnicholasalbanian.org). On the homepage, click the "Construction Progress" box at the lower right corner. **Your help to pay for the Building Project is very much needed. Please make your donation, soon!!!**

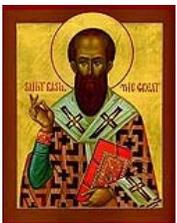
## Community News

By Linda Foundos

- Our deepest sympathy to the Luka family on the passing away on November 9<sup>th</sup> in Albania of Pellumb Luka who suffered a fatal heart attack at only 57 years of age. Pellumb, the brother of Ilia Luka, leaves behind his mother, his wife, four children and five grandchildren. Our hearts go out to Ilia and all the family. May his memory be eternal.
- Gloria Sawyer enjoyed a great visit in Chicago with our former Pastor Elijah Mueller, Pfrteresha Rebecca, Gabriel who is now 12 years old and little Isho who is nearly 2 years old. Chicago is a mini New York with so much to offer. Gloria and the Mueller family visited The Lincoln Park Zoo, The Museum of Science and Business, Hyde Park, the Lake Shore Drive area and much more. How nice to reconnect with old friends.
- On November 14<sup>th</sup> Ioannis, son of Beti & Isadoros Tsamblakos was baptized. Many blessings to the proud parents, grandparents Diana & Dhimiter Beno, big brother George, godparents Panagiotis & Despina Tsamblakos and the entire family. We wish Ioannis a very long, healthy & happy life.
- Kudos to Alison Papalexis who passed the New York Bar Exam on her first attempt! Her parents, Barbara & Mark Papalexis, sister Laura, brother Greg and all the rest of us are very proud of her. Alison, a graduate of St. Johns Law School, has been working at the Manhattan law firm, Hahn & Hessin specializing in bankruptcy law.

### ICON AUCTION

*Sunday, January 10<sup>th</sup> - After Liturgy*



*Come and Bid in the Auction  
or Make a Donation  
in Honor of Your Favorite ICONS*

### ICON RETURN

## Bring in your Icons

from last year's Icon Auction,  
as soon as possible!!!

We need them to prepare for  
the next Icon Auction.

## KENDI SHQIP

Continued from Page 2

Në Kishë ne lutemi me të tjerët, prandaj duhet ta disiplinojmë vetveten për t'u lutur së bashku, si një trup, një mendje, një zemër dhe një shpirt. Në Kishë çdonjeri duhet ta vendosë personin e tij dhe veçantinë personale të tij në lutjen e përbashkët të Krishtit me Trupin e Tij. Kjo e pasuron lutjen e Kishës dhe e bën atë të mrekullueshme dhe plot kuptim

dhe mund të themi, "të lehtë" për ta kryer. Vështirësia në shërbesat e shumë kishave, është pikërisht sepse ato janë lutjet e individëve të izoluar nga njeri- tjetri, të cilët janë të bashkuar vetëm fizikisht dhe jo shpirtërisht.

Shërbesat zyrtare të Kishës Orthodhokse janë zakonisht më të gjata se në kishat e tjera. Kjo ndodh sepse ne shkojmë në Kishë jo thjesht për t'u lutur. Ne shkojmë në kishë të jemi së bashku, të këndojmë së bashku, të meditojmë së bashku kuptimin e besës, të mësojmë së bashku dhe të kemi bashkim e kungim së bashku me Perëndinë. Kjo është veçanërisht e vërtete për Meshën Hyjnore. Nëse një person dëshiron thjesht për t'u lutur në qetësinë e zemrës së tij, ai nuk ka nevojë dhe nuk duhet të shkojë në shërbesat e Kishës për këtë. Shërbesat e Kishës nuk janë bërë për lutjen e heshtur. Ato janë për miqësinë plot lutje të gjithë popullit të Perëndisë me njeri tjetrin, me Krishtin e me Perëndinë.

Lutja e Zotit

"Ati Ynë që je në qiell, u shenjtëroftë emri Yt; Ardhtë mbretëria jote, u bëftë dëshira jote si në qiell dhe mbi dhe. Bukën tonë të përditshme jepjani neve sot, dhe falnai fajet sikundër edhe ne ua falim fajtorëve tanë dhe mos na shtjer në ngasje, por shpëtona nga i ligu."

**Give us your Email Address!!!**

Improve Parish Communications  
Send your Name and Email Address To  
[peterslwp@optimum.net](mailto:peterslwp@optimum.net)

## PASTOR'S MESSAGE

Continued from Page 1

Our Lord Jesus Christ came to "dwell among us" twenty centuries ago, born in Bethlehem; He comes to dwell in the hearts of each believer at our baptisms, and He continues to draw near to us, making His dwelling place within us, every time we receive Holy Communion. What a great honour, what a profound act of grace, that God Himself would come to visit us in such a personal and close way.

Not only does Jesus come to us through the feasts of the Nativity and Theophany. We also confess that "He shall come again with glory to judge the living and the dead, and His kingdom shall have no end" (the Creed). We anticipate the Second Coming of Christ, at which time He will appear, not in humble and squalid circumstances, as in His first coming to the world, but in all the splendor of His Divinity. At this time His presence, known to us now by faith, will be experienced by all as a reality even more solid than the ground upon which we walk. Although we do not know when this day will be, we cannot say that it will be unexpected, as we have heard His own promise that He will return. We are, therefore, without excuse and without reason to be caught off guard. When Jesus returns, we must be ready to receive Him.

As we enter into the celebration of our Lord's Nativity, may our hearts also be a hub of fervent activity: – active prayer, by which we come to know God more fully; – active repentance, through which the pollution of our heart is cleansed, making a fitting place for the Lord to dwell; – active acts of charity, in which we find an icon of incarnate love, and – the active study of the sacred writings of the Church, which enlighten our minds to the ways of truth.

Through these inner preparations, we take part in the feast of Jesus' first coming with true understanding and full joy. Moreover, these things will also strengthen to receive Jesus at His Second Coming with hearts that are already living in the heavenly Kingdom.

Christ is Born! Glorify Him!



**House Blessings Begin  
In Early January**

**Make an Appointment Now!  
Contact Fr. Andrew  
(516) 633-4353**

## DIFFERENCES BETWEEN COLD, SEASONAL FLU & H1N1 SYMPTOMS

SYMPTOM	COLD	SEASONAL FLU	H1N1
FEVER	Fever is <b>rare</b> with a cold.	Fever is <b>common</b> with the seasonal flu.	<b>Fever is usually present</b> with H1N1 in up to 80% of all flu cases. A temperature of 101°
COUGHING	A hacking, <b>productive</b> (mucus-producing) cough is often present with a cold.	A dry and hacking cough is often present with the seasonal flu.	<b>A non-productive</b> (non-mucus producing) cough is usually present with H1N1 (sometimes referred to as dry cough).*
ACHES	<b>Slight</b> body aches and pains can be part of a cold.	<b>Moderate</b> body aches are common with the seasonal flu.	<b>Severe</b> aches and pains are common with H1N1.*
STUFFY NOSE	Stuffy nose is <b>commonly present</b> with a cold and typically resolves spontaneously within a week.	A runny nose is <b>commonly present</b> with the seasonal flu.	Stuffy nose is <b>not</b> commonly present with H1N1.
CHILLS	Chills are <b>uncommon</b> with a cold.	Chills are <b>mild to moderate</b> with the seasonal flu.	60% of people who have H1N1 experience <b>chills</b> .
TIREDFNESS	Tiredness is fairly <b>mild</b> with a cold.	Tiredness is <b>moderate</b> and more likely referred to as a <b>lack of energy</b> with the seasonal flu.	Tiredness is <b>moderate to severe</b> with H1N1.*
SNEEZING	Sneezing is <b>commonly present</b> with a cold	Sneezing is <b>common present</b> with the seasonal flu.	Sneezing is <b>not</b> common with H1N1.
SUDDEN SYMPTOMS	Cold symptoms tend to develop over <b>a few days</b> .	Symptoms tend to develop over a <b>few days</b> and include flushed face, loss of appetite, dizziness and/or vomiting/nausea. Symptoms usually last 4-7 days, depending on the individual. Diarrhea is common.	H1N1 has a <b>rapid onset</b> within 3-6 hours. H1N1 hits hard and includes sudden symptoms like high fever, aches and pains. Symptoms usually last 4-7 days, depending on the individual. Diarrhea is common.
HEADACHE	A headache is fairly <b>uncommon</b> with a cold.	A headache is fairly <b>common</b> with the seasonal flu.	A headache is <b>very common</b> with H1N1 and present in 80% of cases.*
SORE THROAT	Sore throat is <b>commonly present</b> with a cold.	Sore throat is <b>commonly present</b> with the seasonal flu.	Sore throat is <b>not</b> commonly present with H1N1.
CHEST DISCOMFORT	Chest discomfort is <b>mild</b> to moderate with a cold.	Chest discomfort is <b>moderate</b> with the seasonal flu. <u><b>If it turns severe seek medical attention immediately!</b></u>	Chest discomfort is often <b>severe</b> with H1N1.
<b>PREVENTION TIPS:</b>			
✓ cough & sneeze into your elbow			
✓ wash hands with soap and warm water for a minimum of 15 -20 seconds. Sing your abc's or happy birthday to you			
✓ use hand sanitizer when soap & water are not available			
✓ avoid touching eyes, nose or mouth without washing or using hand sanitizer first			



## This Month's Feast Days

### The Nativity of Our Lord and Savior Jesus Christ Commemorated on December 25<sup>th</sup>

Our Lord Jesus Christ, the Savior of the world, was born of the Most Holy Virgin Mary in the city of Bethlehem during the reign of the emperor Augustus. Caesar Augustus decreed that a universal census be made throughout his Empire, which then also included Palestinian Israel. The Jews were accustomed to be counted in the city from where their family came. The Most Holy Virgin and the Righteous Joseph, since they were descended from the house and lineage of King David, had to go to Bethlehem to be counted and taxed.

In Bethlehem they found no room at any of the city's inns. Thus, the God-Man, the Savior of the world, was born in a cave that was used as a stable.

Having given birth to the divine Infant without travail, the Most Holy Virgin "wrapped Him in swaddling clothes, and laid Him in a manger" (Luke 2:7). In the stillness of midnight (Wisdom of Solomon 18:14-15), the proclamation of the birth of the Savior of the world was heard by three shepherds watching their flocks by night.

An angel of the Lord came before them and said: "Fear not: for behold, I bring you good tidings of great joy, which shall be to all people. For unto you is born this day in the city of David a Savior, Who is Christ the Lord" (Luke 2:10-11). The humble shepherds were the

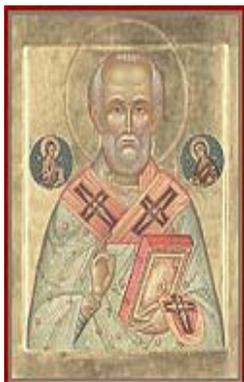
first to offer worship to Him Who condescended to assume the form of a humble servant for the salvation of mankind. Besides the glad tidings to the Bethlehem shepherds, the Nativity of Christ was revealed to the Magi by a wondrous star. The Saints teach that this was no ordinary star. Rather, it was "a divine and angelic power that appeared in the form of a star." Entering the house where the Infant lay, the Magi "fell down, and worshipped Him: and when they had opened their treasures, they presented Him gifts: gold, and frankincense, and myrrh" (Mt. 2:11).

The angel said to the shepherds, "Behold, I bring you good tidings of great joy, which shall be to all people. For unto you is born this day in the city of David a Savior, Who is Christ the Lord. And this shall be a sign unto you: you shall find the babe wrapped in swaddling clothes, lying in a manger. Then suddenly there was with the angel a multitude of the heavenly hosts, glorifying God and saying: Glory to God in the Highest, and on earth peace, good will toward men." Those who heard these things were astonished at what the shepherds told them concerning the Child. And the shepherds returned, glorifying and praising God for all the things that they had heard and seen".

Concurring with the witness of the Gospel, the Fathers of the Church, in their God-inspired writings, describe the Feast of the Nativity of Christ as most profound, and joyous, serving as the basis and foundation for all the other Feasts.

Christ is Born! Glorify Him!

## MAJOR FEAST DAYS IN DECEMBER



**St. Nicholas the Wonderworker**  
December 06



**Conception of the Theotokos**  
December 09



**St. Spyridon the Wonderworker**  
December 12



**Protomartyr and Archdeacon Stephen**  
December 27

### Major Church Activities and Events

- Sun, Dec 06: Divine Liturgy, 10 a.m.; St. Nicholas Feast Day Celebration after Liturgy
- Mon, Dec 07: Parish Council Meeting, 7:00 p.m.
- Sun, Dec 13: Divine Liturgy, 10 a.m; Power Point Sermon
- Wed, Dec 16: Adult Study Group Advent Session, 7 p.m.
- Sun, Dec 20: Divine Liturgy, 10:00 a.m. – Christmas Pageant and Pancake Breakfast & Santa
- Thurs, Dec 24: Nativity of Our Lord – Vesperal Divine Liturgy, 7 p.m.
- Sun, Dec 27: Divine Liturgy, 10:00 a.m.
- Fri, Jan 01: St. Basil the Great; Divine Liturgy, 10 a.m.
- Sun, Jan 03: Divine Liturgy, 10 a.m.
- Tues, Jan 05: Theophany – Vesperal Divine Liturgy with Great Blessing of Water, 7:00 p.m.
- HOUSE BLESSINGS will take place from January 7 to February 1

### Ushers' Schedule for Sunday Services Lista e sherbimit te dielave ne kisha

- Dec 06: Lou Foundos / Robert Korra
- Dec 13: Roland Llupa / Edi Sera
- Dec 20: Ken Gjika / Izzy Tsamblakos
- Dec 27: Tomi Beno / Ardian Mile
- Jan 03: Ilir Fundo / Stefan Baltadori
- Jan 10: Bill Peters / Ilia Luka

*We're on the Web!*

*Visit us at:*

[www.stnicholasalbanian.org](http://www.stnicholasalbanian.org)

St. Nicholas Albanian Orthodox Church  
181-14 Midland Parkway  
Jamaica Estates, New York 11432



Customer Name  
Street Address  
City, ST ZIP Code